



## Holy Spirit Early Childhood

### Learning Center

## September 2016 Newsletter

Blessing: Our hands we fold, our heads we bow,  
For food and drink, we thank you now. Amen

We would like to WELCOME you to our family of the Holy Spirit Early Childhood Learning Center. Our goal is to see that your child receives the best care that we can provide in a warm, loving environment. We hope to establish a secure and comfortable feeling between staff, yourself, and your child. There are many aspects to providing this care. The most important of which, is to have open communication between Parents and the Center. If there are any changes in routine in the family, these changes may affect your child. Being aware of the changes would greatly benefit the staff to effectively work with your child. If you have any questions or concerns about our Center or its operations, or how your child is adjusting to the Center, please do not hesitate to speak with your child's Teacher or the Director (not the assistant).

My office hours are Monday through Friday 9:00AM-2:00PM. The Learning Center's phone # is 410-795-2287 or my cell # is 410-591-2280. If you get the answering machine, we are otherwise engaged. Please leave a message and we will return your call.

We also have Email. Our address is: [hslc.preschool@comcast.net](mailto:hslc.preschool@comcast.net). Our website is [www.hslceldersburgmd.org](http://www.hslceldersburgmd.org).

### Welcome to the Staff

I would like to take a moment to introduce the staff to you. I am Jennie Jones the Director. Vicky Matthews will be teaching the 2 year olds class and Leah Rosati and Jenny Mitchell will be assisting in the 2's classes. Mary Moravec will be teaching the 3 year old class and Kim Stuber will be the assistant in the 3 year-old class. Treena Hammond will be teaching the 3 Day Pre-K

class. Jaime Mesceda will be the assistant in the 3 Day Pre-K classes. Jo Ann Huber will teach our 5 Day Pre-K class and her assistant will be Amy Simon. We look forward, with anticipation, to a great new year!

**If you have submitted all your paper work, we thank you. If your paper work has not been received, in its entirety, please see the Director. It is absolutely vital all paper work is completed and is submitted promptly.**

I would like to restate our health and sick policy as stated in our handbook on page 6. **PLEASE READ Children attending school must be well**. We will be promoting healthy habits and enforcing our policy.

We like to think of our handbook as a valuable source of information. During these busy times, it is hard to remember all the details included in the handbook. You may want to keep it handy and glance through it periodically as a refresher. We are a team. Your help is imperative for a successful school experience.

We will be talking about a different character trait each month. We will talk about the importance of character trait lessons. This will help children deal with situations that they experience in life with the self control, respect, honesty and the responsibility to make the right choices. Our first trait we will talk about will be RESPECT. The definition of respect includes how you treat others and how you

feel about someone else and yourself. We will talk about how respect means showing others that you care for them by treating others (meaning their peers and authority) kindly and not saying mean and hurtful things. As parents we need to remember to model for children to reinforce these lessons.

In regards to totes, we request each child have a tote bag or back pack. **Totes or back packs should be bought to school daily.** It is a lesson in responsibility. We expect the children to be responsible for their totes or back packs to and from school. In the four year old class and the Pre-K class the students pack their own totes. If it is too small to get everything into the tote, it defeats the purpose. Please refrain from adding any adornments, such as key rings etc. to the totes as they create distractions. As with all personal things, please clearly label. We offer totes for sale at a cost of \$10.00. Please see the director if you are interested in purchasing one.

During our school year we will offer fundraisers. Participation is voluntary. We are able to keep the cost of tuition at a minimum and purchase new equipment with the help of successful fundraisers. We realize that everyone is busy and so we try to select fundraisers that are easy and useful, however, **if at any time you would prefer not to participate in fundraisers and would rather make a monetary donation we would gratefully accept any**

**amount you feel is appropriate.** We do participate in the Safeway Club Card and the Martins A+ School Rewards program. Please invite your friends, family members, neighbors and co-workers to help by signing up their Safeway cards and Martins cards. You can sign up for the Safeway program by signing up online at [www.escrip.com](http://www.escrip.com) you will need your

Club card number and our ID # 1044184.

You also can sign up for Martins A+ School Rewards Program by logging on to [www.MARTINSplus.com](http://www.MARTINSplus.com). Please be sure to designate Holy Spirit Learning Center using ID # 01779. We made \$395.00 with this program last year and everyone needs groceries.

**Another ongoing opportunity to help your school is by ordering books from Scholastic Book Clubs. We receive points for every book you order and in return we get free books from the company. This can now be done online by going to [www.Scholastic.com](http://www.Scholastic.com) and using our class activation code: LXD4C**

### **Events coming SOON:**

#### **Kidstuff Coupon Books**

We will be selling coupon books for \$25.00. You will get that back plus much more by using the coupons in the book for area attraction, restaurants, and stores. These coupons are not just for children's activities but for everyone. Sell them to family, friends and neighbors.

The Holy Spirit Lutheran Church and the Learning Center will be hosting an Apple Festival on Saturday, November 7<sup>th</sup> from 10 until 3. We will have activities for the children, good food with a silent auction and raffle taking place on that day. Come out to support our School and try to win some of the many auction items.

**On September 25 we will all as the whole school take a field trip to The Catoctin Zoo in Thurmont MD. We will meet there at 10:00 to go into the Zoo for a fun day. (Please Pray for NO Rain).** Permission slip is coming home soon.

**Preschool Sunday:** We would like for the Families of the Holy Spirit Early Childhood learning Center to join the Congregation for service on Sunday, September 27 at 10:45 for recognition of the children, staff and families.

**September Color** is yellow. The 3's have color days on Thursdays and the Pre-K's will have color days on Fridays. We encourage the children to look for our monthly color on a daily basis. You may want to use shoelaces, jewelry, and clothing to help your child participate.

**September Theme** is "off to school". We hope to help the children learn the names of their classmates, feel at home in their new environment, and help them develop skills necessary for success in school.

**Parent Reminder:** No child should be left in a car during drop off or pick up. Please

make a plan to have another family watch your child in your car or walk your student into the building.

### **Dismissal Time and Drop Off Time**

There is a new policy for dropping off your child; you will now need to sign them in every day. This is from the Maryland State Department of Education's new policies. Please help us to follow there guidelines.

Please remember, as stated in the handbook on page 4, at dismissal the adult that comes into the building to pick up your child must be listed on your child's emergency card or have written permission from you to sign your child out. Everyone must show photo ID, even if you have been to the Center before. Please bear with us the first few weeks as we get to know your faces and remind anyone new that is picking up your child to bring their photo ID. Thanks, for your cooperation in this very important safety measure! We also have new late pick

up policy be read on page 4 of your handbook.

I will have the school Directories ready soon please check that all your information is accurate.

The church has put a paper retriever on the back parking lot. Pease feel free to recycle your Magazines, newspapers, junk mail and any catalogs you may have. This is a fund raiser for the church.

**A Standing Invitation:** If you do not have a church family, we would like to invite you to attend our Sunday services and/or Sunday school.

*"Each Child is a unique person and a powerful learner capable of great achievements. I truly marvel at my students' capacity for learning, accomplishment, and growth."*

*Michele Forman (American National Teacher of the Year 2001)*